



Buenaventura Gallery • 700 E Santa Clara St.,
 Ventura, CA 93001 805.648.1235 •
info@buenaventuragallery.org
Harbor Village Gallery • 1591 Spinnaker Dr., Ste 117C,
 Ventura, CA • 805.644.2750 •
info@harborvillagegallery.com

www.BuenaventuraGallery.org • www.HarborVillageGallery.com

MEMBERSHIP APPLICATION: Membership for the year 7/1/11-6/30/12

After February 1, membership is half price through the end of June.

1. **SUPPORTING MEMBERS - \$50.00 Annual Dues (SU)** (*Community members who want to support area artists.*)
 Receive our monthly e-newsletter "4 Members Only" and member prices on workshops and open competition fees.
 2. **SUPPORTING ORGANIZATIONS - \$100 Annual Dues (SO)** (*Organizations who want to support area artists.*)
 Includes Supporting Members benefits plus a link on our web site and listing in the monthly newsletters.
- Exhibiting Memberships: Four types of membership include the opportunity to exhibit in juried bimonthly shows.**
ONLY EXHIBITING MEMBERS are eligible for a 10% discount on works purchased at either gallery.
3. **EXHIBITING MEMBERS - \$85.00 Annual Dues (EM)**
 Exhibiting Members are expected to take an active interest in the BAA and Gallery and to perform volunteer duties. **You are expected to volunteer at least 3 hours per month or 36 hours annually.** You are responsible for recording your hours in a logbook at the Gallery. Includes SU benefits. Gallery participation is determined by compliance with BAA Rules and Regulations.
 4. **EXHIBITING CONTRIBUTOR - \$200.00 Annual Dues, (EC)**
 Includes benefits of Exhibiting Members but are exempt from volunteer hours.
 5. **YOUTH MEMBERSHIP - \$40 Annual Dues (YM)** (*Anyone 17-21 years of age.*)
 Youth Members are expected to take an active interest in the BAA and Gallery and to perform volunteer duties. **You are expected to volunteer at least 20 hours annually.** You are responsible for recording your hours in a logbook at the Gallery. Includes SU benefits. Gallery participation is determined by compliance with BAA Rules and Regulations.
 6. **SUMMER MEMBERSHIP - \$45.00 for June 1 – August 31 (SM).** (*not prorated*)
 Member can exhibit and is not expected but is encouraged to volunteer.

Name: _____

Membership Type (circle one): SU SO EM EC YM SM

Address: _____

City: _____ Zip Code: _____

Primary Phone: _____ Alternate Phone: _____

Email Address: _____ @ _____

New Member? (circle one) Y N If yes, referred by: _____

MEMBERSHIP EXTRAS

- () **Bin/Card/Store Fee - yearly fee \$45.00** (for five pieces of artwork, cards, jewelry)
- () **Web Page - yearly fee \$25.00** (for 3 jpeg images, 150 dpi and up to 150 words, electronic file)

THIS IS HOW I WILL HELP: (*Please indicate one or more – Gallery Hosts are always needed!*)

- | | | | |
|----------------------|---|---------------------|---------------------------|
| ___ Fundraising | ___ Bring-In Assistant | ___ Maintenance | ___ Exhibits/Installation |
| ___ Receptions | ___ Welcoming Committee | ___ Juror Assistant | ___ Gardening |
| ___ Gallery Cleaning | ___ Gallery Host, Days Available _____ | ___ Other: _____ | |
| ___ Construction | ___ Computer Skills, please specify _____ | | |

I HAVE READ THE RULES OF THE GALLERY AND AGREE TO ABIDE BY THEM.

NAME _____ DATE _____

Office Use Only: Entered () A () O () CC () NM () web page invoice # _____ check # _____

POLICY REGARDING EXHIBITING MEMBERS

(Adopted by the Board of Directors, 2009)

1. **Exhibiting Members (EM and EC)** of the Buenaventura Art Association shall enjoy all of the privileges and be subject to all of the obligations of an Supporting Member, but shall have the additional privileges and responsibilities set forth in this policy statement.
2. **Volunteers:** An **EM** shall donate at least 3 hours per month to the BAA and/or gallery. **YOU ARE RESPONSIBLE FOR CONTACTING THE GALLERY TO VOLUNTEER YOUR TIME!** Any **EM** that has not fulfilled their volunteer hours by 6/30/11 will be charged the **EC** rate for the next fiscal year.
3. Each **ARTIST EXHIBITOR** agrees to release and hold Buenaventura Art Association and the Gallery harmless from and against any loss, damage, theft or injury to artwork displayed pursuant to this statement unless such loss, damage, injury or theft is the result of the intentional misconduct of the BAA or Gallery.
4. **Submissions:** Entry of new work and removal of expired work will occur simultaneously every two months and all work will be juried. (Dates to be published in the e-newsletter and on the website.) Pieces exhibited in prior shows may only be entered once at each gallery.

RULES OF THE GALLERY

1. All submitted pieces shall be original works of art; no copies, reprints or teacher-supervised works are eligible.
2. All work submitted to the gallery will be juried, and must be priced for sale. No NFS (not for sale).
3. Exhibiting members may submit proposals for solo shows at the Gallery after six (6) months of membership.
4. Art work removed at the artist's request must be checked out by the person on duty. **THERE WILL BE NO REFUND.**
5. **Bookkeeping:** Gallery accounts are checked by a professional bookkeeper and by a Certified Public Accountant. Artist's checks are sent out on the tenth (10th) of the month following the month of the sale of the art work. However, in the case of off-site locations (CMH, VVCB) checks are issued in the month following the receipt of a check from that location. Artists may have to wait 60 days from the date of sale. (i.e., a piece sold June 2 is paid July 10th). **If member owes money to the association, that amount will be subtracted from artist's check.**

The BAA is registered and supervised by the State Commission of Charitable Trusts and has a non-profit status with the Internal Revenue Service.

EXHIBITING ARTWORK (FEES)

- General info:** Fees paid on entered work shall be paid on bring-in days, which occur every 2 months. These fees are non-refundable.
 - No artist may exhibit more than three (3) works in each Gallery (Buenaventura Gallery and Harbor Village Gallery) at one time. Art work remains in the Gallery until the end of the exhibit. A vacancy from rented/sold work may be filled by the artist. **A PIECE OF ART WORK MAY NOT BE EXHIBITED IN EACH GALLERY MORE THAN ONCE A YEAR!**
 - Pieces juried out must be claimed by the following Friday, or a storage charge of \$5.00 per day will be imposed.
- Entry Fees:** The Gallery shall charge the following entry fees per two (2) month period. Entry fees are subject to change.
 - \$10 per piece, any size, any medium.
- Bin Art:** \$45.00 annual fee for art work placed in artists' bins: artist may file up to five (5) items at the Buenaventura Gallery downtown and up to ten (10) items at the Harbor Village Gallery in bins at any time. After 4 months from the date of entry, these pieces are to be rotated out of the bin and replaced with fresh work. Card rack is included in bin fee, cannot be separate. Card racks are at BVG, HVG, and at the VVCB.
- Web page:** \$25.00 for up to 3 jpeg images at 150 dpi and up to 150 words describing your artwork. All information must be submitted as an electronic file. Each artist will have one page on the gallery website www.buenaventuragallery.org. Web fees are due yearly. Your page will be posted and/or updated **one** time each year.
- Commissions:** A 30% commission is reserved for Gallery sales. Community exhibit commissions are per contract. Any piece sold over the BAA website is subject to a 10% commission. 10% shall be paid to BAA for referrals to an artist for commissions or studio visits resulting in a sale.
- Rental Art:** The Gallery adds a \$10.00 handling fee to the artist's rental amount, payable by the patron upon rental.

CHECKLIST FOR BRING-IN DAY

The gallery requires the following MINIMUM standards for art work exhibited in the Gallery:

- All work must have strong, securely fastened wires: no "saw-tooth" hangers, string, thin wire or plastic will be accepted. Plain frames and white or light mats are recommended for the gallery. Professional plexi-glass (plastic) boxes with wood backings and standard wiring are acceptable. **WORK MAY ONLY BE EXHIBITED IN EACH GALLERY ONCE A YEAR.**
- All work must be labeled with the following information:

Name of Artist	Medium
Title of Piece	Overall Dimensions
Phone Number	Price (NO N.F.S.)

3. All work placed in the artists' bins must be covered with tough protective plastic or acetate, priced and labeled to the MINIMUM STANDARDS set forth above. Shrink wrap tends to unwrap and tear.

Failure to comply with these minimum standards will result in refusal by the Gallery to exhibit the art work.

NEW MEMBER INFORMATION

Solo Shows (Contact the exhibition chair)

Solo shows are juried by a committee once a year. Any member in good standing of at least six months may submit art work (either in person or on CD). The artist sends out invitations, sponsors a reception, and may use the BAA bulk mail permit. At the Buenaventura Gallery, BAA sends out publicity and designs banner for a fee of \$100.00.

Community Exhibit Areas (subject to change)

Community Memorial Hospital

Gallery Art Rental Program (At the Buenaventura Gallery only.)

We encourage members to make their work available for rent, as this is a valuable selling tool. Once a customer lives with a piece for two months, they are more likely to purchase it. In that event, the artist's portion of the rent is applied to the purchase price. In addition, we now photograph and put rental pieces on the web.

Cultural Arts Programs

Free, minimal cost or fee based lectures, demonstrations and workshops are scheduled on art related topics. See our calendar or website for more information. (www.BuenaventuraGallery.org) Contact the workshop chair for requests or referrals.

Annual Competitions

Open to BAA members and all artists. Numerous awards and cash prizes are awarded. A prospectus is posted on the web site, published in the e-newsletter and available at the gallery prior to entry day.

Art Walks

Two times a year the City of Ventura organizes an Artwalk with the downtown merchants and galleries, which attracts thousands of art lovers to the downtown area. Buenaventura Gallery is a cornerstone in this event, and invites the public to a reception.

First Fridays Ventura Gallery Crawl

The first Friday of every month Buenaventura Gallery joins other galleries/studios in Ventura with special events or receptions. The BG is open until 8:00pm on FFV. www.firstfridaysventura.com

Merit Awards

Each bi-monthly membership show at the galleries are juried by a different juror who gives 3-5 Merit Awards to works deemed to be outstanding.

Fundraising

Last printed 6/14/2011

Fundraisers, such as “Who Got Framed?!” help to raise money for the BAA’s operating costs. Members may donate work to the gallery for this fundraiser. We also rely heavily on income from dues, entry fees, and the rent from the cafe to meet our escalating expenses, as well as the sale and rental of artwork.

Buenaventura Gallery History

A Founding member, Clophine Dooley, willed the BAA her entire estate amounting to approximately \$400,000.00 for the express purpose of purchasing a permanent gallery which opened in October 1990.

Scholarships

Buenaventura Art Association gives out scholarships from the proceeds of fundraisers such as “Who Got Framed?!” and BAA Calendar are awarded to Ventura County college art students. In addition, free memberships are awarded with free bring-in fees.